

MINUTES OF RESCHEDULED REGULAR MEETING  
WEDNESDAY, JULY 6, 2016

DUNELLEN PARKING AUTHORITY

Chairman Duhamel called the meeting to order at 7:05 PM in the Authority office.

Open Public Meetings Act was read by Secretary Olsen

ROLL CALL: Present: Commissioners Vail, Wagner, White and Chairman Duhamel. Mrs. Reed, Mr. Fitzgerald and Mr. Olsen were also in attendance. Commissioner Treffinger was absent.

APPROVAL OF MINUTES: On motion of Chairman Duhamel, duly carried by unanimous vote, the minutes from the May 11, 2016 Regular Meeting were approved as written.

UNFINISHED BUSINESS: On June 15, 2106, five bids were received for repaving the parking lot known as Lots 3,4 & 4.03 in Block 86 of the tax maps of Dunellen. In a letter to Chairman Duhamel, CME Associates (CME) reviewed the bids, identifying the apparent lowest bidder and noting some inconsistencies in the bids. They further recommended that if the inconsistencies were “curable”, then the bid should be awarded to the apparent low bidder. Mr. Fitzgerald said the inconsistencies were “curable” and that the award should be made as recommended by CME. After some discussion and on motion of Chairman Duhamel, duly carried, the contract for repaving the lot, items 1 through 35 exclusive, was awarded to Black Rock Enterprises, LLC of Old Bridge, NJ at a cost of \$245,689.52. While alternate bid items Alt 1- 15 providing for replacement of the curbs, sidewalk and parking apron at the Washington Avenue entrance were also discussed, the alternate items were not awarded. (Motion of Mr. Wagner, duly carried.) On motion of Mr. White, duly carried, CME was awarded a bid for Construction Administration Phase Services at a cost of \$18,315. The next step is to hold a preconstruction meeting with all stakeholders present, inviting Mssrs. Riccio, Patel, Seif (East Coast Lawn Sprinklers), NJ Transit, the Dunellen Police Department and Commissioners. Approximately 46 commuters will need to be relocated for the duration of the project. Chairman Duhamel spoke to representatives from the American Legion to determine if more spaces could be obtained, and Mrs. Reed said there was parking available at Columbia Park. Mr. Vail suggested holding back on the number of permits sold during the construction period.

Mr. Fitzgerald said NJ Transit cannot consider contributing towards the cost of the project until presented with a signed contract, which is to be facilitated by CME Associates.

Mr. Fitzgerald was asked to draft a financing agreement that delineates annual principal and interest payments to the Borough, who is “advancing” the funding for this project. The Borough – and not the Authority - will be making payments as they come due, while the Authority will “pay back” the Borough over time.

Mrs. Reed said the American Legion has the revenue sharing agreement with the Authority, whereby 15 additional permit spaces at the Legion will be sold each month. Payment of \$25 per space is to be made by the 15<sup>th</sup> of each month.

Letters from 2016 Scholarship winner Carlos Pareja- Garcia and Chairperson Randi Axelrad were read into the minutes.

NEW BUSINESS: On motion of Chairman Duhamel, duly carried, a \$500 contribution to offset costs for the parents of Dunellen Olympian Sydney McLaughlin to accompany their daughter to Rio De Janiero, Brazil, was approved.

OPERATIONS REPORT: Mrs. Reed provided a 2016 Operations report and discussed changing the time limit of the meters in front of The Provident Bank to 15 minutes, to which no disagreement was put forth.

FINANCIAL REPORT: Mr. Olsen reviewed 2016 Revenues and Expenditures.

RESOLUTIONS: On motion of Mr. Wagner, duly carried, Bills list #66 (in the amount of \$11,485.74) was approved for payment.

CORRESPONDENCE: Chairman Duhamel and Mr. Wagner are the only Commissioners planning to attend the League of Municipalities convention in November, 2016.

Motion to adjourn by Mr. Wagner, duly carried, at 8:25 pm.

Respectfully submitted:

Scott H. Olsen  
Secretary/Treasurer